

MIDDLE OFFICE SERVICES

We provide best practice scalable solutions that can grow with your business

WHY OUTSOURCE YOUR MIDDLE OFFICE SOLUTIONS ?

Outsourcing to a specialist helps you improve internal controls and gain enhanced reporting capabilities.

There is also the added benefit of reducing capital expenditure on costly IT capabilities and additional resource.

WHAT YOU EXPECT WHEN OUTSOURCING YOUR MIDDLE OFFICE SOLUTIONS

Remain core business focused

Valuable time saving using a dedicated team of experts

Risk mitigation

Knowing that you are working with a successful and trustworthy service provider

High level of quality

Minimise your reviewing tasks

Confidentiality

Guarantee that your information and data will be valued and protected

Centralisation of communication

Stay updated through an effective multiparty communication

Efficiency

Meeting deadlines and requirements

Transparency

24/7 access to your files and data

Avoid conflicts of interest

Working with a fully independent partner

WHAT MIDDLE OFFICE SERVICES WE OFFER

CARRIED INTEREST AND MANAGEMENT VEHICLES ADMINISTRATION

We can help you with:

- The setup, management and monitoring of complex incentive structures
- Establishment and full administration of vehicles
- Calculation of rights for each holder
- Maintaining records
- Communication with incentive scheme holders
- Issuance of Statements evidencing rights of each holder

TREASURY MANAGEMENT AT FUND LEVEL

We provide a range of Treasury Management Services which enable you to focus on your core business:

- Cash Flow Modelling / Budgeting / Forecasting
- Platform / Structure / Fund / SPVs fee budgeting, accruals control and monitoring
- Credit Facility Management and Reporting
- FX monitoring and processing

TRANSACTION SUPPORT

We provide support for both Fund services and Corporate services, more focused on the exit phase:

- Stakeholders coordination with third parties
- Waterfall structuring, modelling and calculation
- Funds flow and Step Plan issuance
- Sources & Uses creation
- Accounting forecasts preparation

INVESTOR RELATIONS

We provide a comprehensive suite of Investor services which are tailored to different asset classes:

- Dissemination of investor reporting and communications
- Responding to specific queries from Investors
- Provision of specific performance reporting for Investors (Calculation of ratios: return, IRR, DPI)
- Investor static data management
- Cash Management

WHY CHOOSE ALTER DOMUS ?

OUR DEDICATED TEAM

- Highly qualified professionals with strong expertise in providing Middle Office Services.
- Alter Domus' resource of 2,000 professional employees across multiple jurisdictions

Remain focused on your core business : You can rely on us

FLEXIBILITY AND CLIENT FOCUS

- Open, fast and easy communication through a single contact person
- Local services are performed in accordance with local working practices where the client's activity is carried out
- All tax, accounting and legal matters are managed by the same team

VERTICALLY INTEGRATED SOLUTIONS

- Global network of 40 offices and desks, on 5 continents
- End to end solutions: from outsourced fund administration to the management of local structures

Work with a provider who can support your business growth and global expansion

INDEPENDENCE

- Majority management owned
- As an independent service provider, our partners are selected based on their competency and added value to our clients

Avoid conflicts of interest : We only serve yours

ALTER DOMUS CONNECT

- Online publication of all corporate documents managed by Alter Domus
- Highly secure web access
- User-friendly interface, available 24/7
- Qualified scanning and indexing teams
- Dedicated IT team for system maintenance and software update

YOUR MIDDLE OFFICE CONTACT



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Alter Domus is a fully integrated Fund and Corporate services provider, dedicated to international private equity & infrastructure houses, real estate firms, private debt managers, multinationals, capital markets issuers and private clients. Our vertically integrated approach offers tailor-made administration solutions across the entire value chain of investment structures, from fund level down to local Special Purpose Vehicles.

Founded in Luxembourg in 2003, Alter Domus has continually expanded its global service offer and today counts 40 offices and desks across five continents. This international network enables clients to benefit globally from the expertise of more than 2,000 experienced professionals active in fund administration, corporate secretarial, accounting, consolidation, tax and legal compliance, depositary services and debt administration services.

We are proud to serve 17 of the 20 largest private equity houses, 15 of the 20 largest real estate firms and 17 of the 20 largest private debt managers in the world.

www.alterDomus.com

*YOU FOCUS, WE ENABLE.

alterDomus*