



Alter Domus

# THE PEOPLE'S REPUBLIC OF CHINA



\*YOUR PARTNER FOR GROWTH

alterDomus\*

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**Alter Domus is fully integrated Fund and Corporate services provider, dedicated to international private equity & infrastructure houses, real estate firms, multinationals, private clients and private debt managers. Our vertically integrated approach offers tailor-made administration solutions across the entire value chain of investment structures, from fund level down to local Special Purpose Vehicles.**

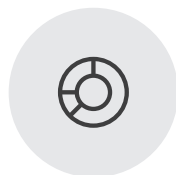
Founded in Luxembourg in 2003, Alter Domus has continually expanded its global service offering and today counts more than 40 offices across 20 countries. This international network enables clients to benefit globally from the expertise of more than 2,400 experienced professionals active in fund administration, corporate secretarial, accounting, consolidation, tax and legal compliance, depositary services and debt administration services.

We are proud to serve 17 of the 20 largest private equity houses, 19 of the 20 largest real estate firms and 16 of the 20 largest private debt managers in the world.





**16 of the 20**  
LARGEST  
PRIVATE DEBT  
MANAGERS  
IN THE WORLD



**17 of the 20**  
LARGEST  
PRIVATE EQUITY  
HOUSES  
IN THE WORLD



**19 of the 20**  
LARGEST  
REAL ESTATE  
FIRMS  
IN THE WORLD

## WHY CHINA ?

China, the second largest economy in the world, 20% of the world's population, offers tremendous opportunities for fund managers and multinational companies. Shanghai and Beijing being the two largest cities in China, have seen significant growth and increased sophistication in the alternative investment funds industry, which is why Alter Domus has chosen these two locations for our offices in China. Both international and domestic fund managers have set up USD and RMB denominated funds in China to take advantage of the massive growth in domestic capital and investment opportunities.

## CORPORATE SERVICES

- **Entities Setup**
  - Establishment of wholly foreign-owned entity
  - Establishment of representative offices
  - Establishment of joint ventures
- **Cash Management**
  - Assistance with opening bank account and Internet banking
  - Maintenance of finance chop (used in conjunction with signatory list)
  - Bank reconciliation
  - Cash management
  - Payables / receivables management
- **Accounting & Tax Compliance support can be facilitated upon enquiry**

## FUND SERVICES

- **Fund Launch**
  - Assistance with fund launch, including coordination with advisers and service providers
  - Review prospectus, prepare Operating Memorandum to ensure compliance with the LPA and SLA
  - Due Diligence / KYC compliance on funds
- **Net Asset Value Calculation (NAV)**
  - NAV calculated as mandated; provided within mutually agreed timeline
  - Calculation of carried interest and settlement

## • Administration Services

- Comprehensive administration services including maintenance of investor register, managing capital calls and distributions, coordinating administration of investment process etc.
- Cash management and treasury services
- Ensure proper completion of subscription forms to determine eligibility
- Due Diligence / KYC compliance on investors
- Prepare and distribute drawdown / distribution notices, acknowledgement and statements to investors with copy to Investment Manager / General Partner if necessary
- Assistance with board meetings and coordination with various parties as needed
- Handle enquiries and phone calls from investors
- Customised investor reporting and distribution

## • Reporting

- Generation of various reports for Investment Manager / General Partner and investors, including, but not limited to:
  - Account Statement
  - Statement of change of partnership interest
  - NAV Statement and other reports per agreed valuation package
  - Carried Interest Statement (Reports can be customised to reflect preference of the Investment Manager / General Partner)

## • Investors Transactions

- Subscriptions / Contributions
  - Process applications in accordance with the relevant offering documents / agreements
  - Provide investors with required fund documents and remittance information
  - Distribute drawdown notice and acknowledgements to investors
  - Communicate with Investment Manager / General Partner on contribution status via the provision of contribution summary
- Distributions
  - Process distributions in accordance with the relevant offering documents / agreements
  - Distribute distribution notice to the investors
  - Arrange distribution payment to investors
- Transfers
  - Transfer of interest processed in accordance with the relevant offering documents / agreements
  - Distribute confirmation advices to transferor and transferee
  - Update the register record

## • Accounting and Bookkeeping can be facilitated upon request



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