

# BOARD AND GOVERNANCE SUPPORT SERVICES

**Alter Domus' team of professionals are subject-matter experts in company, secretarial and governance services. They work in parallel with your board members to implement best practices and to ensure seamless coordination of your business activities, allowing you to increase boardroom effectiveness and accountability.**

**To enhance our technology and end users' experience, we are partnering with Diligent, a market leader in board and governance support services, and thus will be offering a fully integrated services through their board portal solution, Diligent Boards.**

What does this mean for directors using this service? Diligent will provide onboarding and training on how to use the solution, with each customer benefitting from a dedicated account manager. Directors and their board will be supported throughout the process of their transition so they can benefit from the solution as quickly as possible.

This partnership will provide tailored services for, and assist in:

- Organising board meetings and board agendas
- Distributing comprehensive board packs
- Monitoring changes in legal and regulatory framework to help take action where required
- Compiling an archive of board packs so that all historic and ongoing information can easily be consulted and shared between directors

## WHAT IS DILIGENT BOARDS?

Diligent Boards moves all of the agendas, documents, annotations and discussions of board meetings online into one intuitive and secure platform. The platform goes beyond (just) providing digital board books, to manage the full scope of a board's moving parts—committees, contacts, reporting and more.

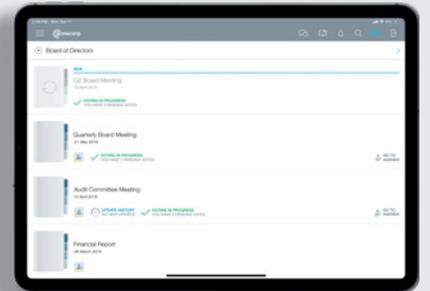
With Diligent Boards, directors have instant access to board or committee materials from virtually any device, anywhere in the world, both online as offline. Directors can easily review documents and make handwritten annotations which can be shared with fellow directors, all within a highly intuitive, highly secure and user friendly interface.

## HOW DOES IT WORK?

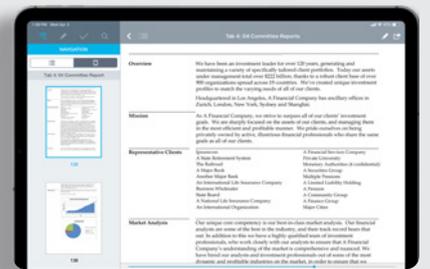
**1.** Directors can sign in from virtually any device with a single tap. Fingerprint scanning a.o. face recognition is available for additional security.



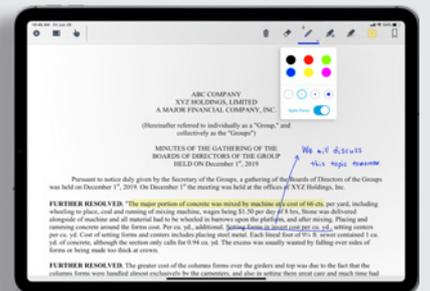
**2.** Upon log in, all board and committee materials for that person are available for reading and reviewing. Directors can view their materials and work offline as well, and any changes made will be available on other devices after a quick sync. In this overview, directors can easily see where input is needed, and if updates or changes have been made to the board materials.



**3.** Navigation within the documents is made easy with clickable chapters with possibility to mark sections as read. The integral documents, with all appendices and illustrating graphs, are available this way.



**4.** Directors have a variety of tools to mark up or comment on their documents: they can highlight parts of the text and/or write out their comments. This feature is compatible with Apple a.o. MicroSoft Pencil, and any other stylus so that writing feels as natural as on paper. Annotations can easily be shared with other directors, if desired.



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## WHY DILIGENT?

Diligent is relied on by more than 16,000 organizations and 650,000 leaders in over 90 countries. With award-winning 24/7/365 customer service across the globe, Diligent serves more than 50% of the Fortune 1000, 70% of the FTSE 100, and 65% of the ASX.

Diligent is used by many of the world's best performing companies to securely communicate, collaborate, inform, and manage all aspects of governance. Whether it's managing board information or securely reviewing investment reports, Diligent provides directors with secure solutions to help streamline governance and elevate oversight.

## A PAPERLESS SOLUTION

Most directors have adapted quickly to digital options which allow them to access volumes of board materials on iPads or tablets and get near real-time updates at the speed of a sync for swifter and better-informed decision-making.

There are many added benefits to switching to a digital solution. Governance leaders, executives and board directors rely on Diligent for the most secure and intuitive solution to board material management and collaboration.

## SECURITY FIRST

Diligent Boards provides best-in-class security so that the confidential work and communication of directors stays protected.

What makes this technology so secure?

- End-to-end encryption for all workflow actions
- Diligent-owned and -operated hosting infrastructure
- Data hosting for EU clients in German data center
- Security foundation built on proprietary software platform
- Encryption standards to the highest industry norms
- Unique encryption keys for every customer

## BENEFITS FOR BOARD MEMBERS AND EXECUTIVES

There are many specific benefits to using governance and board management technology for individual directors and executives:

### 1. ENHANCED CLIENT EXPERIENCE

- Information management
- Simplified interactions
- True search functionality
- Improved availability and resiliency

### 2. ENHANCED COMMUNICATION BETWEEN MEETINGS:

- Ability to deliver information in real time
- Ability to access historical board packs
- Enhanced efficiency of board meeting preparation and decision making process

### 3. IMPROVED SECURITY:

- Secure distribution and storage of board materials
- Prevention of information "accidents"
- No need for directors and executives to become cybersecurity experts
- Audit trail capability for easy, secure cooperation with auditors and regulatory bodies

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