

# KYC SERVICES

Alter Domus offers complete and tailor-made solutions to your KYC outsourcing plans

Alter Domus is focused on delivering a vertically integrated service for our clients, and KYC is the foundation of all our relationships.

In recognition of the increasing number of clients who use our services in multiple jurisdictions, we have developed a global on-boarding process which avoids duplication in KYC document requests, **saving our clients substantial time and effort.**

The global on-boarding process implies that having accepted a client or investor in one of our jurisdictions, other Alter Domus jurisdictions will only apply minimal local KYC checks when on-boarding the same client or investor.

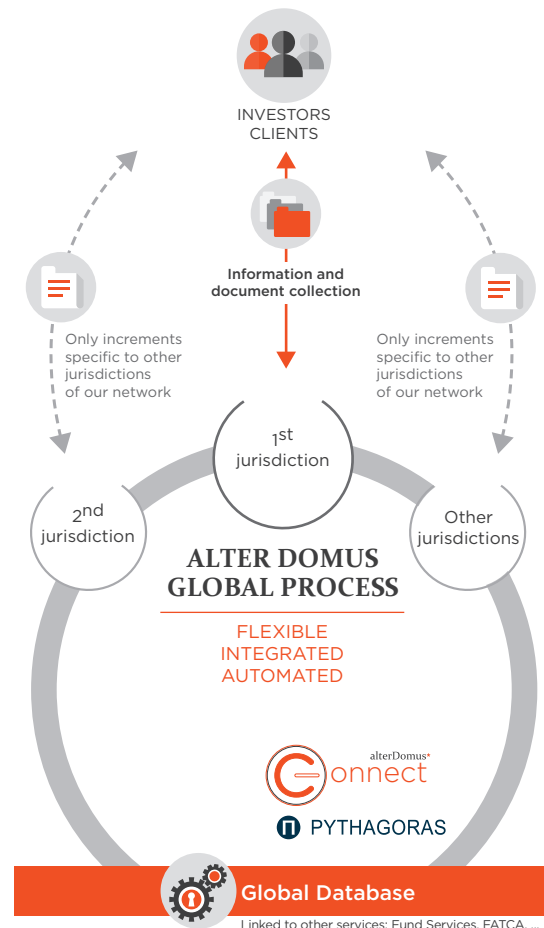
## ADVANTAGES

**FULLY INTEGRATED APPROACH  
ACROSS ALL OUR JURISDICTIONS  
AND SERVICES**

**AUTOMATED YET FLEXIBLE**  
Tailor-made to each situation

**LONG-STANDING AND SUCCESSFUL**  
In-depth KYC experience for over 12 years

**BEST-IN-CLASS SUPPORT TOOLS**  
Alter Domus Connect Pythagoras



## WE OFFER YOU OUR EXPERIENCE OF KYC SERVICES

Alter Domus has been successfully carrying out KYC due diligence for our clients for over 13 years. With more than 25 FTE involved in this process, and being regulated in 11 countries, Alter Domus provides fund managers with KYC collection, ongoing monitoring as well as the experience gained from our proven track record across an international footprint. Our dedicated team is constantly monitoring laws, circulars and sanction lists in constant evolution so that our clients don't have to, allowing them to concentrate on their core business.

From our Client Acceptance Committee and through the scope of each engagement, we ensure delivery of the highest quality work through systematic controls and reviews and in compliance with agreed timetables. Our integrated personalised approach aims to simplify and minimise exchanges between investors, clients and our KYC team. Our process is designed to be flexible enough so that it can be adapted to fit your individual circumstances.

Over 26,000 Alter Domus investors and UBOs are screened on a daily basis through Pythagoras which provides a "white label" facility to eliminate false positives. Daily screening enables us to manage any "hits" as they arise and therefore reduce the risk of delaying transactions at critical times.

# WHY CHOOSE ALTER DOMUS TO OUTSOURCE YOUR KYC SERVICES ?

## DEDICATED TEAM

- More than 25 employees dedicated to KYC due diligence
- Fluency in English, French, German, Spanish and 21 other languages
- Alter Domus' resource of 2,400 professional employees

## TRACK RECORD AND EXPERTISE

- 15 years of efficient and successful processes
- More than 26,000 investors and UBOs screened daily through World-Check
- Regulated in 11 countries
- ISAE 3402 certified processes

## TAILORED APPROACH

- Globalised process which takes into account local regulatory requirements
- Fit to each client's specific needs
- Capability to takeover KYC procedures already in place

## UNIQUE TECHNOLOGICAL SOLUTION

- Pythagoras's white label facility
- Alter Domus Connect :  
Online access to all corporate documents managed by Alter Domus

## INTEGRATED SOLUTIONS

- Global Client/Investors Acceptance Committee
- Full suite of Regulatory Services :
  - Transfer Agency
  - FATCA
  - Reporting facilities
- Close collaboration with Alter Domus Fund Services and Corporate Services team of experts



*Alter Domus has developed a client access portal platform to allow its clients secure, worldwide, online access to all their legal, administrative, accounting, tax related documents, 24 hours a day, 7 days a week. Our virtual Data Room provides a highly secure platform for sensitive document sharing via strict and personalised security settings, simplifying the global coordination between all parties involved in the KYC process.*



*Pythagoras is a vendor product for managing compliance tasks in the KYC process and investors' identification. It is a gateway to a worldwide database which includes information on companies and individuals.*

## YOUR KYC SERVICES TEAM

### MAIN CONTACT

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Alter Domus is a fully integrated fund and corporate services provider, dedicated to international private equity & infrastructure houses, real estate firms, private debt managers, multinationals, capital markets issuers and private clients. Our vertically integrated approach offers tailor-made administration solutions across the entire value chain of investment structures, from fund level down to local special purpose vehicles.

Founded in Luxembourg in 2003, Alter Domus has continually expanded its global service offering and today counts more than 40 offices across 20 countries. This international network enables clients to benefit globally from the expertise of more than 2,400 experienced professionals active in fund administration, corporate secretarial, accounting, consolidation, tax and legal compliance, depositary services and debt administration services.

We are proud to serve 17 of the 20 largest private equity houses, 19 of the 20 largest real estate firms and 16 of the 20 largest private debt managers in the world.

[www.alterDomus.com](http://www.alterDomus.com)

\*YOUR PARTNER FOR GROWTH

alterDomus\*