



Alter Domus

CORPORATES

Integrated services dedicated to multinationals
operating throughout the world



*YOU INNOVATE, WE ADAPT.

alterDomus*

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Alter Domus is a fully integrated Fund and Corporate services provider, dedicated to international private equity & infrastructure houses, real estate firms, multinationals, private clients and private debt managers.

Our vertically integrated approach offers tailor-made administration solutions across the entire value chain of investment structures, from fund level down to local Special Purpose Vehicles.

Founded in Luxembourg in 2003, Alter Domus has continually expanded its global service offer and today counts 39 offices and desks across five continents. This international network enables clients to benefit globally from the expertise of more than 2,000 experienced professionals active in fund administration, corporate secretarial, accounting, consolidation, tax and legal compliance and debt administration services.

We are proud to serve 17 of the 20 largest private equity houses, 15 of the 20 largest real estate firms and 17 of the 20 largest private debt managers in the world.

For more than ten years, our clients have looked to us for our management skills and efficient administration. The privileged professional relationships that our teams have established ensure efficiency and smooth coordination in the daily operations of all your companies.

Throughout the years we have opened offices in various jurisdictions with a single objective in mind: to meet our customers' expectations.

YOU NEED A FLEXIBLE PARTNER TO HELP YOU RESOLVE WORKLOAD FLUCTUATIONS

You may not be able to predict how your workload will fluctuate throughout the year. We are flexible enough to adapt to these changes and we are dedicated to maintaining the way you conduct your business. Our specialised teams are ready to assist you with a complete range of solutions. You need not hire or train extra staff and can totally rely on us to act in accordance with regulatory requirements.

YOU NEED TO COMPLY WITH LOCAL AND INTERNATIONAL STANDARDS WITHIN STRICT DEADLINES

Being a multinational, you have to comply with both local and international requirements.

We have acquired a great deal of expertise in doing business in jurisdictions in which we maintain an office. We are able to work to deadlines to produce statutory and consolidated financial statements in accordance with local GAAP, US GAAP and IFRS.

YOU NEED AN EXPERIENCED AND INDEPENDENT DIRECTOR TO MANAGE YOUR COMPANY

When incorporating a company in a foreign jurisdiction, you may look for a local professional to help you manage all aspects of your entity throughout the year.

Our experienced local directors can conduct the management of your companies in each of the countries in which we operate. You can rely on their background in their respective markets to understand your activity and participate efficiently to the life of your companies.

YOU AND YOUR ADVISERS WORLDWIDE NEED AN EASY ACCESS TO COMPANY DOCUMENTS

Alter Domus Connect, our web-based electronic document management system allows you to save time with worldwide 24/7 access to all documents related to your company. All documents you and your advisers may need can easily be found, viewed and downloaded in PDF format.

With a secure login, Alter Domus Connect fully complies with existing document management standards and provides a highly secure and automated document distribution process.



WE ARE PROUD
TO SERVE
**17^{OF}
THE 20**
LARGEST PRIVATE
EQUITY HOUSES



WE ARE PROUD
TO SERVE
**15^{OF}
THE 20**
LARGEST REAL
ESTATE FIRMS



WE ARE PROUD
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**17^{OF}
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LARGEST PRIVATE
DEBT MANAGERS
IN THE WORLD

YOU WANT TO COMMUNICATE EASILY WITH YOUR PROVIDER

We know how much your trust depends on the relationship you establish with us.

We will ensure you have a single contact person, whatever your question and no matter which jurisdiction is involved.

This person will then coordinate with the teams operating in each country and respond with the appropriate solution.

YOU WANT A PROVIDER ABLE TO UNDERSTAND YOUR SPECIFIC BUSINESS NEEDS

Our teams are composed of truly multidisciplinary members and specialised in the business of multinationals. They understand the specifics of your business, are aware of the difficulties you may encounter and know precisely with which regulations you have to comply. Wherever we operate, our teams are driven by the same commitment: to provide our clients with the highest levels of quality, responsiveness, and confidentiality.

OUR SCOPE OF SERVICES COVERS

- **Company Formation Services**
 - Setting up companies
 - Implementing complex international structures as part of restructuring plans, mergers and acquisitions
 - Coordinating and contacting independent tax specialists and lawyers while setting up those structures
 - Ongoing privileged relationships with local administration, banks and other financial sector professionals
- **Management of Companies**
 - Provision of independent directors, managers and legal signatories
- **Corporate Services**
 - Organising board meetings and shareholders' meetings
 - Maintaining shareholders' register
 - Following up on legal formalities
- **Administrative and Accounting Services**
 - Providing companies with a registered office
 - Handling the day-to-day operations of companies and follow-up of third-party relationships
 - Keeping company books and preparing periodical reports for the companies' governing bodies
 - Preparing statutory and consolidated financial statements

- **Tax Compliance Services***

- Preparing corporate tax returns and tax balances of companies and maintaining relevant contacts with the authorities
- Preparing VAT returns and maintaining the VAT records of companies
- Answering our client's demands in terms of tax planning in close collaboration with external tax advisors, as needed

- **Consolidation***

- Preparation of group consolidated financial statements in accordance with local GAAP, US GAAP or the International Financial Reporting Standards (IFRS)

- **Statutory Audit***

- Audits carried out by statutory auditors in order to ensure that annual accounts are in accordance with the accounting standards, the accounting records and supporting documentation for companies which are not already subject to legal audit by an independent auditor

- **Liquidation Services***

- Can act as liquidator or provide assistance to the liquidator
- Provision of a variety of customised services related to the liquidation of companies
- Maintenance of company accounts, periodical reports and liquidation accounts
- Handling of day-to-day company operations and monitoring of third-party relationships
- Provision of secretarial services linked to company liquidation: organisation of shareholders' meetings, maintenance of shareholders' register, handling of legal formalities
- Coordination of the liquidation: contact with independent tax specialists, lawyers and notaries while liquidating companies

* these services may not be provided in certain jurisdictions

For additional details on our services and locations:
www.alterDomus.com

Or please contact us:
multinationals@alterDomus.com
